



# Green Rental Home Energy Efficiency Network

*An alliance of nonprofit organizations  
dedicated to the sustainability of California's affordable rental homes*

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## GREEN PARTICIPANTS

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CA Energy Commission  
CA Housing Partnership Corporation  
CA Public Utilities Commission  
Central Coast Energy Services  
East Bay Alliance for a Sustainable Economy  
East Bay Asian Local Development Corporation  
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Mercy Housing  
Mid-Peninsula Housing Coalition  
Natural Resources Defense Council  
New America Foundation  
Non-Profit Housing Association of Northern California  
Oakland Housing Authority  
The San Diego Housing Federation  
San Francisco Foundation  
San Francisco Housing Authority  
San Francisco Mayor's Office of Housing  
San Mateo County Department of Housing  
Sacramento Municipal Utilities District  
Sacramento Mutual Housing Association  
Sheet Metal Workers' Union, No. 104  
Southern California Association of Nonprofit Housing  
StopWaste.org  
Strategic Energy Innovations  
US Department of Energy  
Sutter County Housing Authority  
Western Center on Law and Poverty

## HUD Adopts New WAP Self-Certification Process

*Allows new buildings to become categorically eligible for weatherization services.*

The U.S. Department of Housing and Urban Development (HUD) has agreed to a proposal made by the California Housing Partnership Corporation (CHPC) to allow owners of government-assisted low-income rental properties to self-certify that their properties are categorically eligible for federal Weatherization Assistance Program (WAP) services. Last week HUD released an application form and guidelines showing how owners of these rental properties, which have struggled to access WAP funding, can establish categorical income eligibility of their buildings without the need for further checks by WAP providers. The application relies on certified annual income records and demographic information maintained by the property owner.

The self-certification process began with concerns raised by CHPC and others that as many as two-thirds of federally assisted low income rental buildings in California were not on the Department of Energy's (DOE) initial list of categorically eligible buildings and were effectively being denied access to WAP services. Thanks to continuing advocacy by HUD Energy Field Program Manager Wayne Waite, CHPC was able to present a proposal to HUD Assistant Secretary for Policy Development and Research, Raphael Bostic. With his support, Wayne and other colleagues at HUD headquarters continued to refine the proposal, ultimately resulting in the new self-certification process.

The certification procedure includes two parts: certification of the building and a property occupancy report detailing the certified annual income of each unit. HUD's review of the self-certification is now limited to completeness and conformity with DOE's income eligibility requirements. HUD will send periodic updates to the supplemental lists of qualified properties to DOE, which will add those properties to the WAP-eligible list.

These improvements represent significant progress in GREEN's efforts to make energy efficiency funds available to assisted multifamily rental developments. But more work is to be done to address the lack of similar procedures for establishing property-level eligibility in the state utility-company-run weatherization programs. GREEN is committed to exploring how energy efficiency programs' differing eligibility requirements can be coordinated to better leverage each other as well as other renovation work that assisted-property owners wish to undertake.

To access the HUD announcement, instructions and the relevant forms and worksheets, visit the GREEN website Developer/Owner Resources page (see the links below "Self-Certification Documents for Addition to the DOE Multifamily Weatherization Listing"):

<http://www.chpc.net/preservation/OWNERRESOURCES.html>

## WAP Certification Procedure

To demonstrate that a building meets the DOE eligibility requirements for WAP services, a property owner must submit:

1. A Property Certification, attesting the property owner
  - Maintains certified household income records;
  - Has reviewed its current certified household income records; and
  - Has determined that at least 2/3rds of units in each building have household incomes at or below 200 percent FPL.
2. A Property Occupancy Report  
The information required to complete the report includes basic property information as well as building-unit information that should be available from currently required, standard occupancy reports prepared for the property.

CHPC thanks the San Francisco Foundation for their generous sponsorship of our GREEN program.

**THE SAN FRANCISCO FOUNDATION**

*The Community Foundation of the Bay Area*

## HOW DO I GET INVOLVED?

The GREEN Network is a collaborative effort by stakeholders to make energy retrofit funding available to federally assisted low-income rental apartments that serve our state's lowest income residents. To learn more, please contact our Sustainable Housing Policy Coordinator, **Ross Nakasone at 415-433-6804 x310**.